



Project Management Essential: A Quick and Easy Guide to the Most Important Concepts and Best Practices for Managing Your Projects (Third Edition)

By William P. Athayde, Ruth Elswick, Paul Lombard

Viva Books Private Limited, 2015. Softcover. Book Condition: New. 3rd edition. Description: For readers new to project management or those who need to refresh their knowledge, Project Management Essentials, Third Edition is the quickest and easiest way to learn how to manage projects successfully. The concepts presented are not rocket science. They're just common sense. The simple techniques and templates in this book provide readers with the essential tools they'll need to be effective project managers. It's as simple as that. Readers will learn: How to plan well-to decide on the right things to do and do them right The key skills and knowledge they'll need to be effective project managers How to create an effective charter to start projects off right Guidelines for building a usable project plan Tips for breaking project work into manageable pieces Techniques for accurately estimating project cost and schedule How to build a team and about the different leadership styles they might apply to manage it Strategies to deal with conflict, change, uncertainty, and risk How to report on the progress of the project and keep everyone concerned happy Project Management Essentials is written in short, clear chapters to make project management more easily understood. The...



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Reviews

A top quality publication along with the font used was intriguing to read. I really could comprehend everything using this written e book. Its been designed in an remarkably straightforward way and it is only after i finished reading through this publication by which basically altered me, modify the way i believe.

-- **Cathrine Larkin Sr.**

Very useful to all of group of people. I actually have read through and so i am certain that i will planning to study yet again once again down the road. I am just very easily can get a satisfaction of looking at a created book.

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